

WASHINGTON STATE BOUNDARY REVIEW BOARD FOR COWLITZ COUNTY

NOTICE OF INTENTION

Please submit this Notice of Intention form and the exhibits listed below to the Boundary Review Board, Cowlitz County Administration Building, 207 4th Avenue North, Suite 100, Kelso, WA 98626 for determination of sufficiency by the Clerk of the Board. When deemed sufficient, the **original** and an additional **sixteen (16) copies of the Notice of Intention and Exhibits** and a **filing fee of \$50.00** are required for filing.

The Notice of Intention is to be completed by an elected official or employee of the governmental jurisdiction that is seeking the boundary change action or the proponent in the case of incorporation or formation.

1. Name of City, Town, or Special Purpose District _____
2. Action Sought _____
3. Reason for seeking action _____
4. Method used to initiate the proposed action _____
5. State statute under which action is sought _____
6. Items submitted should be labeled in accordance in this format:

EXHIBIT A. A copy of the legal description of the boundaries of the area involved in the proposed action certified by a registered engineer or land surveyor.

EXHIBIT B. A Cowlitz County Assessor's map certified by a registered engineer or land surveyor on which the boundary of the area involved in the proposal and the size in acres must be clearly indicated.

EXHIBIT C. A vicinity map no larger than 11" x 17" and reproducible on a **non-color** photocopier displaying:

- 1) The boundary of the area involved in the proposal and the size in acres.
- 2) The current corporate boundaries of the proposing entity.
- 3) Major physical features such as streets and highways, railways, public facilities, rivers, freeways etc.,
- 4) The boundaries of all cities or special purpose districts having jurisdiction in or near the proposed area.
- 5) The location of the nearest service point(s) for the required utility services to the area.

EXHIBIT D. Documentation of the process: certified copy of the petition; certified copy of assessed valuation; affidavit of publication of public hearing notice; certified copy of minutes of public hearing; a signed and certified copy of the resolution accepting the proposal as officially passed.

EXHIBIT E. Names and addresses of all property owners of lands abutting the proposed action, but not within the jurisdiction proposing the action (RCW 36.93.100(4)).

MUNICIPAL INCORPORATIONS. Exhibits A, B, C, a certified copy of assessed valuation and a certified copy of the petition calling for the incorporation are required.

FACTORS THE BOARD MUST CONSIDER

Please respond to the following elements regarding the factors the Board must consider as outlined in RCW 36.93.170.

POPULATION AND LAND USE

1. Population of the proposed area _____ Population of the existing entity _____
2. Acres of the proposed area _____ Acres of the existing entity _____
3. Assessed valuation of proposed area _____
4. Existing land use of the proposed area _____
5. Existing land use of the area surrounding the proposed area _____

6. Current land use proposals for this area _____

7. Cowlitz County Comprehensive Plan designation for the proposed area _____
8. Cowlitz County Comprehensive Plan designation for surrounding areas _____
9. Cowlitz County zoning for the proposed area _____
10. Cowlitz County zoning for surrounding areas _____
11. Is the proposal within any identified Urban Service Area? (Public water, sewer, etc) _____

12. Is the proposed area within or include any environmentally Sensitive Areas? _____
13. Describe the topography, drainage basins and natural boundaries which are included in the area of the proposal and how each affects land use, accessibility and potential development. _____

14. Describe how much and what type of growth has been projected for this area and adjacent incorporated and unincorporated areas during the next ten-year period. What source is the basis for this projection?

MUNICIPAL SERVICES

1. Name the current service purveyors in the proposed area.
 Water _____ Police _____
 Sewer _____ School _____
 Fire _____ Library _____
 2. What service changes will occur if the proposal is approved? _____

 3. What effect will your jurisdiction's ordinances, governmental codes, regulations and resolutions have on existing uses in the proposed area?

 4. What are the prospects of governmental services from other sources?

 5. What are the probable future needs for services and controls in the area?

 6. What is the probable effect of the proposal on the cost and adequacy of services and controls in the proposed area? _____

-
- in the adjacent area? _____

7. What is the effect of the proposal on the finances, debt structure, contractual obligations and rights of all affected governmental units? _____

LOCAL GOVERNMENT

1. What is the effect of the proposal on adjacent areas, on mutual economic and social interests and on the local governmental structure of the county?

OBJECTIVES OF THE BOUNDARY REVIEW BOARD

Describe how this proposal meets the objectives of RCW 36.93.180. Give your reasons for each of the objectives chosen.

1. Preservation of natural neighborhoods and communities.

2. Use of physical boundaries, including but not limited to bodies of water, highways and land contours.

3. Creation and preservation of logical service areas. _____

4. Prevention of abnormally irregular boundaries. _____

5. Discouragement of multiple incorporations of small cities and encouragement of incorporation of cities in excess of ten thousand population in heavily populated urban areas. _____

6. Dissolution of inactive special purpose districts. _____

7. Adjustment (correction) of impractical boundaries. _____

8. Incorporation as cities or towns or annexation to cities and towns of unincorporated areas which are urban in character. _____

9. Protection of agricultural lands. _____

I certify that the above is true and accurate and that I am an official or employee of the governmental jurisdiction seeking boundary change action or the proponent for the incorporation or formation.

_____ Date _____

Signature

Name of Person Completing this Notice _____

Title _____ Telephone _____

Mailing Address _____

Names and addresses of other persons or agencies who should receive correspondence from the Board in regard to this Notice: