

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF COWLITZ COUNTY, WASHINGTON**

In the Matter of Creating a)
Stormwater Advisory Committee) RESOLUTION NO. 08 012

WHEREAS, the Western Washington Phase II Municipal Stormwater Permit, effective February 16, 2007, requires Permittees to “create opportunities for the public to participate in the decision-making processes involving the development, implementation and update of the Permittee’s entire Stormwater Management Plan (SWMP)” no later than February 16, 2008, and to develop and implement a process for consideration of public comments on its SWMP; and,

WHEREAS, the Board of County Commissioners of Cowlitz County, Washington, has determined that such opportunities will be supported by the creation of a committee to be known and designated as the Cowlitz County Stormwater Advisory Committee, comprised of the members described below, and having the powers and duties as prescribed herein and for the purposes hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COWLITZ COUNTY, WASHINGTON, as follows:

1. **Authorization.** The Board hereby establishes an advisory committee comprised of adult citizens, taxpayers, business owners and operators, and property owners, to be known and designated as the Cowlitz County Stormwater Advisory Committee.
2. **Membership.** The Committee shall consist of no less than three (3) and no more than eleven (11) qualified members.
3. **Qualifications.** Any adult resident or individual doing business in Cowlitz County that exhibits or demonstrates an interest, knowledge or related skill in helping improve stormwater management and represents one or more of the following interests may be eligible for membership:

- Landscape architecture consultants
 - Environmental science consultants
 - Environmental or conservation groups
 - Watershed councils
 - Neighborhood and community groups
 - Engineering consultants
 - Industrial facilities
 - Large commercial facilities
 - Transportation interests
 - Development interests
 - Related county or government agencies
 - Other interest/stakeholder groups related to stormwater
4. **Appointment.** Members shall be appointed by the Chair of the Board on behalf of the Board of County Commissioners. Potential members may volunteer by application or be nominated by the Board of Commissioners, committee members or county staff.
5. **Tenure.** Members are expected to serve for a minimum of two (2) years. If any member should choose to resign, that member shall notify the committee, relevant County staff and the Chair of the Board in writing. The Chair of the Board shall appoint a replacement member to complete the unexpired term of office created by such vacancy. For those members on the committee that are employed by Cowlitz County, the position on the committee shall expire at the end of the employment of such member with the County.
6. **Meetings.** The committee shall conduct all meetings in compliance with Chapter 42.30 RCW, Open Public Meetings Act. Cowlitz County Department of Public Works staff shall schedule all meetings and shall establish the meeting agenda. These meetings shall be open to the public with a notice of the meeting time and location duly published in the local newspaper. A simple majority of the current members of the committee shall constitute a quorum and be necessary to conduct the committee's business. The act of a majority of the members present at the meeting at which there is a quorum shall be the act of the committee. If a quorum is present and a

decision is made, members who were not there are not considered in the decision (i.e. the decision will not be revisited when the absent member is present, unless a majority of the committee decides to do so at a following meeting). Cowlitz County Department of Public Works staff shall be responsible for taking and distributing meeting minutes.

7. **Rules and Officers.** The committee shall establish and adopt its own rules of procedure and by-laws, and shall select from among its membership a chairperson and other such officers as may be necessary to conduct the committee's business. The chairperson shall preside at all meetings of the committee, unless absent, in which event, the committee shall choose a member to preside at said meeting.
8. **Committee Staff.** The Director of Public Works, or his designee, shall be responsible for and may designate administrative and staff services of the Department of Public Works to assist the committee, including its contracted agents.
9. **Purpose and Function.** The Cowlitz County Stormwater Advisory Committee shall serve by addressing the six critical control measures that are described in Special Condition 5 of the Western Washington Phase II Municipal Stormwater Permit and as presented by Cowlitz County Department of Public Works or its agents. The six control measures are:
 - A. Public Education and Outreach
 - B. Public Involvement and Participation
 - C. Illicit Discharge Detection and Elimination
 - D. Construction Site Runoff Control
 - E. Post-Construction Site Runoff Control
 - F. Pollution Prevention and Good Housekeeping

The Cowlitz County Stormwater Advisory Committee shall assist in development, guide, and make recommendations for implementation of various procedures, educational materials, guidelines and ordinances to be incorporated in the Cowlitz County Stormwater Management Program, as the same may be required by Special Condition 5 of the Western Washington Phase II Municipal Stormwater Permit.

ADOPTED this 5th day of February, 2008.

BOARD OF COUNTY COMMISSIONERS
OF COWLITZ COUNTY, WASHINGTON

Absent

George Raiter, Chairman

Kathleen A. Johnson

Kathleen A. Johnson, Commissioner

Axel Swanson

Axel Swanson, Commissioner

ATTEST:

Vickie M. Musgrove
Vickie Musgrove, Clerk of the Board



APPROVED AS TO FORM:

Ron Marshall
Ron Marshall, Deputy Prosecuting Attorney