



Cowlitz County Assessor's Office

Request for Conveyance of Classified Land

Designated Forest Land, RCW 84.33
Current Use Open Space, RCW 84.34

Please fill out this cover sheet carefully and completely, as it provides the information we need to consider your request for conveyance. **ALL REQUIRED DOCUMENTATION MUST BE PROVIDED BEFORE WE CAN BEGIN OUR REVIEW.**

Request must be submitted at least 15 calendar days prior to the expected date of conveyance.

Parcel #(s): _____ Current Owner(s): _____
 _____ New Owner(s): _____
 Estimated Date of Conveyance: _____

- LEGAL DESCRIPTION:** Attach the legal description that will be included on the conveyance document(s). We cannot process your request without a complete, accurate legal description.
- MAP:** Does this transaction involve a segregation? No Yes → *If you checked yes, attach a map*
- CONTINUANCE:** Does the New Owner intend to continue the current classification?
 - NO**, please calculate Compensating/Additional Tax based on the above date of conveyance.
 - YES, CONTINUE ALL ACREAGE.**
 - YES, BUT REMOVE PORTION.** Please remove _____ acre(s) as indicated on the attached map, and calculate any applicable tax based on the above date of conveyance.
- REQUIRED DOCUMENTATION:** Include the following documentation with this request. Blank documents are available in the Assessor's Office or online at <http://www.co.cowlitz.wa.us/assessor/>.
 - Continuing Classification?** If yes, attach a "*Notice of Continuance*" signed by all New Owners. This form is *in addition to* all New Owners signing Block 6 on the Real Estate Excise Tax Affidavit.
 - Designated Forest Land?** If yes, attach one of the following:
 - o Over 20 acres: Provide the completed form "*Timber Report*" OR
 - o Between 5.00 and 20.00 acres: The New Owner(s) must provide a *Timber Management Plan* prepared by a professional forester. Upon request, we may grant an extension of up to 60 days after closing for the New Owner(s) to provide a management plan.
 - Open Space Farm & Agriculture Land?** If yes, attach the completed form "*Farm Management Plan*"
- CONTACT PERSON:** Provide the name and email address or phone number of the primary contact person for this transaction.

ELIGIBILITY FOR CONTINUANCE: After all the required documentation has been provided, the Assessor's Office will make a determination for continuance and/or calculate any applicable taxes. This information will be provided to the contact person indicated above.