

Cowlitz County Boundary Review Board Special Meeting

LOCATION: General Meeting Room Administration Building 3rd floor

March 11, 2026~ 3:00 p.m.

AGENDA

ZOOM LINK: *Join Zoom Meeting*

<https://us06web.zoom.us/j/85004575773?pwd=iWLynyXYuDyg0Tfcgwjj9GNARhXGdm.1>

Meeting ID: 850 0457 5773 Passcode: 12345 Phone: 1 253 215 8782 (US)

1. CALL TO ORDER: *Jim Bain – Chair*
2. ATTENDANCE / INTRODUCTIONS
3. APPROVAL OF MINUTES
 - a. *August 13, 2025*
4. ANNEXATION Review -
 - a. *4511 Ocean Beach Hwy, City of Longview 10 Properties
Notice of Intent to Annex by City of Longview. New application.*
5. LEGISLATIVE UPDATES: *Marcel Goulet*
6. EDUCATION & TRAINING -
 - a. *WSABRB conference: debrief*
7. GOOD OF THE ORDER:
 - a. *Open to ALL*
 - b. *Next meeting: February 11, 2026*
8. ADJOURNMENT

Boundary Review Board Meeting

December 10, 2025

Meeting Summary

Members Present: Jim Bain, Chuck Davison, Chris DeGallier, Marcel Goulet, Jerry Sorrell

Members Absent: None

Staff Present: Adam Trimble (Executive Officer), and Terri Pierson (Admin Assistant)

Guests: Irene Rutikanga, City of Longview Planner; Alex Munzel and Rudolph Munzel, annexation applicants

Call to Order

Chair Bain called the meeting to order at 3:50 p.m.

Approval of Minutes

The minutes of August 13, 2025 were reviewed. Mr. Davison moved to accept the minutes. All were in favor, the motion carried.

Annexation Review

4511 Ocean Beach Hwy – involving 11 properties

- Adam explained the process of invoking jurisdiction; jurisdiction has not been invoked in this case.
- The board reviewed the application and discussed the city's irregular boundary lines.
- The applicants of the annexation petition, Alex and Rudolph Munzel, provided background information on their annexation effort.
- Differences in utility and stormwater rates between the city and county were discussed.

Legislative updates

Mr. Goulet did not have an update at this time but informed the board that the next legislative committee meeting will be next Friday; he will have an update for the board at the next meeting.

Education & Training

The WSABRB Annual Conference debrief: Mr. Goulet shared information on the October 2025 conference that took place in Kalama. Marcel has agreed to serve as the Association president for another year. Cowlitz County was the best represented county, aside from King County, at the conference. The next conference will be virtual.

Good of the Order

- Adam shared an update on the County's budget process: the 2027 budget is in a deficit and will need to be resolved and adopted by the end of the year as part of the two-year 2026-2027 budget. The 2026 budget balances.
- Chair Bain suggested having the annual white elephant party at the next meeting.
- Mr. Goulet suggested holding board elections at the next meeting.

Next meeting: February 11, 2026

Adjournment

Chair Bain adjourned the meeting at 4:26 p.m.

Jim Bain, Chair

Adam Trimble, Executive Officer

DRAFT



Cowlitz 2

FIRE & RESCUE

January 22, 2026

Cowlitz County Boundary Review Board
207 4th Avenue North, Suite 119
Kelso, WA 98626-4195

Adam Trimble,

In accordance with RCW 36.93.100(2) Cowlitz 2 Fire & Rescue, an affected governmental entity, requests that the Cowlitz County Boundary Review Board invoke its jurisdiction and review the proposed annexation – file number 220-2025.

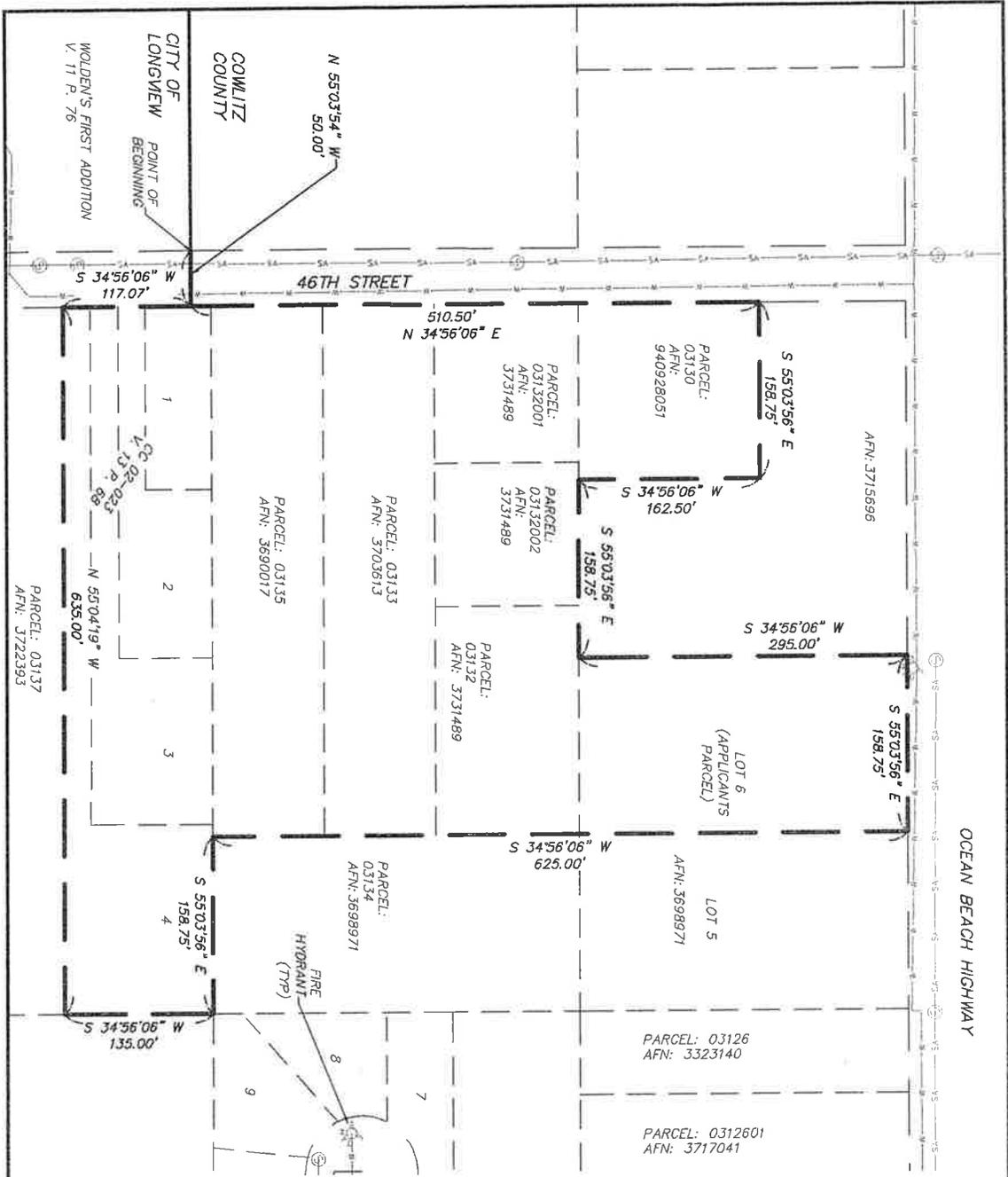
Enclosed you will find a check in the amount of two hundred dollars (\$200.00) in payment of the fee provided for by RCW 36.93.120.

Please include the District on the mailing list for all communications regarding the proposed annexation and the scheduling of the hearing by the Boundary Review Board.

Please reach out to me at 360-578-5218 or email scott.goldstein@c2fr.org.

Sincerely,

Scott Goldstein
Fire Chief



OCEAN BEACH HIGHWAY

NOTE:
 UTILITIES SHOWN HEREON ARE BASED ON
 PUBLIC INFORMATION.
 UTILITY LOCATIONS HAVE NOT BEEN VERIFIED.
 AFN = AUDITOR'S FILE NUMBER



101 W. European Blvd., Vancouver, WA 98660 P11 (1/00) 964-6519

PLS ENGINEERING

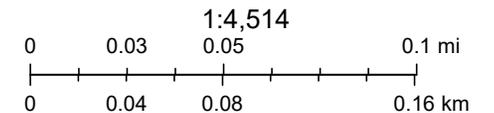
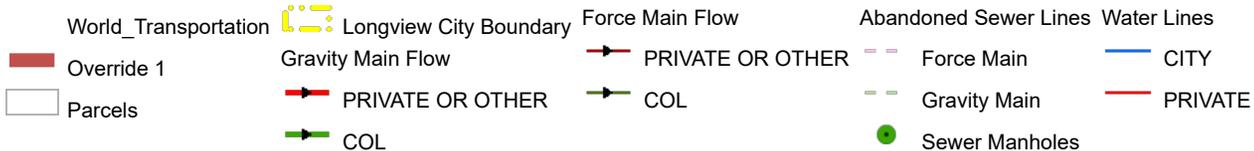
FOR AN ANNEXATION
 LOCATED IN SECTION 24 T. 8 N., R. 3
 W., W.M.
 COWLITZ COUNTY, WASHINGTON

SCALE: N.T.S.
 JOB NO. 3745
 DATE: 12-02-24
 DWG FILE: 3745L1.dwg
 DRAWN BY: JSV/EDL

City of Longview



8/7/2025, 10:10:38 AM



Esri, HERE, Garmin, (c) OpenStreetMap contributors, City of Longview, GIS Sectoin, Cowlitz County GIS Department, Cowlitz County Assessor, Sources:

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