

Cowlitz County
Biennial Budget 2026 & 2027 Calendar
This schedule may be modified from time-to-time.

Monday, June 23, 2025	Auditor calls for budget from Departments (RCW 36.40.010)	
Monday July 7, 2025	<ul style="list-style-type: none"> o OFM distributes budget materials to departments: <ul style="list-style-type: none"> · Opens budget boss with actuals through June 2025 · Forms to estimate beginning fund balance and ending fund balance · Revised estimates of labor & benefits are updated in database · Revised estimates of internal services are updated in database · Revised schedules for IT, Motor Pool, Insurance, etc. included · OFM makes available request forms in the Portal o Requests for New Expenditure/Revenue lines – ongoing o Requests for Personnel or adjustments o Requests for vehicles in Motor Pool vehicles & equipment o Requests for technology 	
Monday, August 11th	Departments complete data entry in budget database Departments submit notification of fee requests new or increased	BUDGET REQUESTS Due to OFM @ 5:00
Tuesday, August 12th	OFM will review submissions; departments may make technical corrections before Preliminary Budget is presented	
Tuesday, Sept 9 @ 9:30 a.m.	Expenditure & revenue estimates presented to Commissioners (RCW 36.40.050 & 36.40.071)	
September 16, 17, 23,24, 30, and October 1, 8,13, 14 2025	Public Workshop: Cost Allocations as well as Department Requests with BOCC	1:30p.m., except 9/24, 10/1, and 10/8, at 2:30 pm, 10/13 at 9am
Tuesday October 7, 2025	Public Workshop: Personnel Requests	1:30 p.m.
Tuesday October 14, 2025	Public Workshop: IT requests & plans, Departmental Requests with BOCC	1:30 p.m.
Wednesday October 15, 2025	Public Workshop: 5-year County Capital Program	2:30 p.m.
Tuesday October 21, 2025	Public Workshop: Proposed Fee setting schedules	1:30 p.m.
Wednesday October 22, 2025	Public Workshop: Equipment revolving reserve, 6-year Road Plan	2:30 p.m.
Tuesday October 28, 2025	Public Workshop: Overall summarized Budget with anticipated revenue and expenses for final authorization of all requests included in budget. Public Workshop: Road Levies & General Fund Levy Discussion using preliminary assessment values	1:30 p.m.
Tuesday November 25, 2025	Public Hearing/BOCC certifies Road Fund and General Fund Levies and Certified to Assessor’s Office OFM to submit Levy information to Assessor	BOCC 9:30a.m.
Tuesday December 2, 2025 (Continued as needed December 9, 16, 23)	Public Hearing - Documents presented to BOCC: <ul style="list-style-type: none"> · Special Taxing District Budgets & Levies information · Six-Year Road Program · Five-Year County Capital Program Setting Fees Resolution - various Departments <ul style="list-style-type: none"> · Proposed biennial budget for 2026 & 2027 	BOCC 9:30 a.m.