



# Cowlitz County Health and Human Services

PHONE: 360-414-5599 FAX: 360-425-7531

WEBSITE: [www.co.cowlitz.wa.us/HHS](http://www.co.cowlitz.wa.us/HHS)

Main Campus: 1952 9th Avenue, Longview, WA 98632 [AskCowlitzHealth@CowlitzWA.gov](mailto:AskCowlitzHealth@CowlitzWA.gov)

Environmental Health Unit: 207 4th Avenue North, Kelso, WA 98626 [OMSeptic@CowlitzWA.gov](mailto:OMSeptic@CowlitzWA.gov)

## School Illness Absenteeism Report Form

When absenteeism is >10% please notify Cowlitz County Communicable Disease Program

School Name: \_\_\_\_\_ City: \_\_\_\_\_

School Level (check one):  Elementary  Middle  High school other: \_\_\_\_\_

### REPORTER INFORMATION:

Name of person reporting: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

### ILLNESS ABSENTEEISM INFORMATION:

Please report the number of students and staff absent (for at least half of the school day) due to illness. Also, remember to fill in the **TOTAL NUMBER** of students enrolled and **TOTAL NUMBER** of staff. If a student or staff member was out due to a pre-scheduled medical/dental appointment, please do not include them in the number out due to illness.

Please note you only have to report one time per week if you have multiple days in a row of >10% absenteeism.

Date of excessive absence: \_\_\_\_\_

		Number Reported Ill	Total # Within the School
<b>STUDENTS</b>			
<b>STAFF</b>			
<b>PLEASE CHECK ALL SYMPTOMS AND TYPES OF ILLNESS REPORTED TO YOUR SCHOOL</b>			
Symptoms	✓	Type of Illness	Number ill (if available)
Fever		COVID-19	
Chills		Influenza (respiratory)	
Body Aches		Pneumonia	
Cough		Strep Throat	
Shortness of Breath		Mononucleosis	
New loss of smell/taste		Colds	
Headache		Sinus Infections	
Sore Throat		Chicken Pox	
Congestion		Stomach Virus	
Nausea/Vomiting/Diarrhea		Pink Eye	
Other types of illness or symptoms observed:			

**PLEASE RETURN TO THE COWLITZ COUNTY COMMUNICABLE DISEASE PROGRAM**  
FAX: (360) 425-7531, EMAIL: [askcowlitzhealth@cowlitzwa.gov](mailto:askcowlitzhealth@cowlitzwa.gov), PHONE: (360) 414-5599, option 2, or ext. 6431