

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR AS-NEEDED ENGINEERING SERVICES FOR WATER AND WASTEWATER PROJECTS**

This is a **Request for Qualifications (RFQ)** from qualified firms to provide support to the Department of Public Works for on-call engineering services for design, construction management, grants applications assistant for the water and sewer division on contractual basis for a period up to five years. The services will be provided to the County's Public Works Department as the primary client. Those selected will be expected to provide engineering and design services for capital improvement projects from inception through design and construction completion. The management and oversight of water, and sewer projects and Grants writing. The selected firm will also communicate and incorporate field operational needs; administer contracts associated with assigned projects; assist with the development of future project budgets, prepare reports for County Board of Commissioners; make oral presentations, and manage emergency situations. The consultant's proposal will be considered only if all the information is provided. Firms shall be licensed and bonded in the State of Washington to be eligible for award of contract in response to this RFQ. Submittals must arrive **prior to 4:00 PM local time on October 15, 2025**, at the following location:

Cowlitz County Public Works
Attn: Susan Eugenis
1600 13th Avenue S.
Kelso, WA 98626

Submissions can be mailed or delivered in person to the address listed above. Cowlitz County will assume no responsibility for any delay in U.S., County, or any other delivery service resulting in a submission being received late. Faxed and/or E-mailed submissions will not be accepted. The County's determination of when a submission was received shall be final and non-appealable.

Detailed information regarding this RFQ is available online for inspection through the Cowlitz County website at <https://www.co.cowlitz.wa.us/bids.aspx>. A copy of this request is also on file with the Cowlitz County Clerk of the Board.

The request is being made available electronically. If accepted by such means, the Consultant acknowledges and accepts full responsibility to ensure that no changes are made to the Request for Qualification documents. In the event of a conflict between a version of the Request in the Consultant's possession and the version maintained by the County, the version maintained by the County shall govern.

The County reserves the right to reject any and all submissions and to waive any informalities in the submissions. All documents received in response to this Request for Qualifications will become a matter of public record and subject to the Washington public disclosure act under chapter 42.56 RCW.

DATED 16th day of September 2025.

**BOARD OF COUNTY COMMISSIONERS OF
COWLITZ COUNTY, WASHINGTON**