

September 21, 2021

MEMORANDUM FOR THE RECORD

The Accessible Communities Advisory Committee (ACAC) met on Tuesday, September 21, 2021, 3 pm using virtual Zoom meeting.

Meeting participants were:

Hayley Johnson, Cowlitz County Elections Manager

Carolyn Fundingsland, Cowlitz County Auditor

Regina Beer, Cowlitz County Elections Lead

Rachel Facer-Stone, Cowlitz County Elections Deputy

Jerry Bakken, community member

Tabitha Hayden, River City Transit

Carla Jo Whitson, Brain Injury Alliance of Washington

Brian Loos, City of Longview

Agenda

Introductions - Hayley Johnson opened with introductions of staff

Hayley Johnson gave update on relocation and open house tours. All local representatives attended.

August 3, 2021 Primary Recap by Rachel Facer-stone.

General Election November 2, 2021 overview by Regina Beer.

Accessibility translation app update by Rachel. Looking into pricing and use of tablet for use with all translations including sign language.

Round Table Discussions:

Brian Loos, City of Longview:

Here is a quick overview of my talking points for your minutes.

Item #1 -- Interested in applying to serve on the City of Longview Accessibility Advisory Committee (2 current vacancies): To apply go to the following link (link is safe):

[Boards & Commissions | Longview, WA \(mylongview.com\)](https://www.longview.com/boards-commissions)

Description

The purpose of the Accessibility Advisory Committee is to assist and advise the City of Longview on the most appropriate means by which to make its programs, services, activities and facilities accessible to all

of its residents and visitors. The committee's primary roles are to advise the City on issues related to accessibility, bring to City staff's attention issues related to accessibility and provide support to the city ADA coordinator.

Committee members will provide advice on how to enhance accessible community resources and emergency preparedness issues for the City. The work of the Accessibility Advisory Committee does not replace other City of Longview outreach or public involvement efforts. City staff will include the committee's input in its decision making process. Final decisions will reside with staff and city council.

The accessibility advisory committee operates under a committee charter approved by city council. The charter document is available upon request. Committee meeting agendas and minutes can be viewed at the "Agenda & Minutes" page on the City of Longview webpage at www.mylongview.com.

Appointed by: Mayor with Council Concurrence (nine positions, three year terms)

Meetings: Maximum of six meetings per year on a recurring basis. Meetings will take place at Longview City Hall. Meetings are held the third Monday of January, March, May, July, September, and November at 4:00 p.m. in the small conference room at City Hall.

Resolution 2223. A copy of the Charter can be provided upon request.

Item #2 -- The following project recommendations from the Accessibility Advisory Committee will go before city council for funding consideration at the October 14 or 28 council meeting.

- \$11,000 for the Zoom/In Person Hybrid City Council, Boards & Commissions meeting technology recently purchased (brought forward by Kris Swanson).
- \$25,000 for the installation 3 ADA curb ramps (2 new installation on 1 improvement) at the location of 18th & Olympia Way (at the small triangle intersection), adjacent RA Long/City Center Park
- \$15,000 (\$5K each) for ADA building access/barrier elimination at the McClelland Arts Center (2 ADA access points at main entrance) and the Recreation Building (1 ADA access point)
- \$1,000 for the first year to support ADA programming needs for Recreation (example: ASL, access to recreation programs due to barriers, etc.).

Total recommendations added up to \$52K

- Not in the motion but was previously recommended by the committee at the May 2021 meeting was \$5,000 to assist in the elimination of accessibility barriers to the City of Longview Community Garden located vicinity 30th & 32nd Avenue, Louisiana Street. Staff was already directed to proceed with this project (it has not gone in front of city council as of yet).

Carla Jo Whitson, Brain Injury Alliance of Washington:

Explained that they have expanded from just Cowlitz, Clark and Lewis counties to include Wahkiakum, Pacific and Skamania counties. Happy to present on what they do.

Regina Beer, Cowlitz County Elections

Asked if group would like to meet in-person or by Zoom in future. Group asked that we provide a possible Hybrid. Some members are limited on travel and prefer Zoom but also see benefit of meeting in-person.