

AS-13716

Consent 1.

BOCC Agenda

Meeting Date: 09/17/2024

Notice of Filing - Amend 2025 Budget, Setting Levy & Budget Hearings

Submitted For: Kathy Funk-Baxter

Submitted By: Taunya Richardson

Department: Office of Financial Management

Information

Subject and Summary Statement

The Office of Financial Management puts on file with the Board of County Commissioners the Notice of Budget Workshops and Public Hearings.

Setting Public Hearing for November 12th @ 9:30 a.m. for property tax and assessment discussion.

Setting Public Hearing for December 3rd @ 9:30 a.m. for the 2025 amended Biennial Budget.

Will Staff Attend - NAME OF STAFF

Kathy Funk-Baxter, Finance Director

Department Recommendation

The Office of Financial Management requests the Board place on file the Notice of Budget Workshops and Public hearings for the Amended 2025 Budget and ask the Clerk of the Board to publish the notice in the paper.

Board of County Commissioners Cowlitz County, Washington

Signed by:
Richard Dahl

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Richard Dahl, Chair

DocuSigned by:
Arne Mortensen

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Arne Mortensen, Commissioner

DocuSigned by:
Dennis Weber

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Dennis Weber, Commissioner

Signed by:
Kelly Dombrowsky

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Kelly Dombrowsky, Clerk of the Board



Attachments

- Notice
- Budget Calendar

Form Review

Form Started By: Taunya Richardson
Final Approval Date: 09/10/2024

Started On: 09/10/2024 09:16 AM

NOTICE OF FILING
COWLITZ COUNTY AMENDED BUDGET 2025
NOTICE OF BUDGET WORKSHOPS & PUBLIC HEARINGS

PURSUANT TO RCW 36.40.60, NOTICE IS HEREBY GIVEN that departmental presentation of expenditures requests and revenue estimates will begin on or about 10/2/24. A schedule for workshops will be furnished upon request; and

NOTICE IS GIVEN pursuant to R.C.W. 36.40.250 that on 11/12/24 at 9:30 a.m. the Board of County Commissioners will hold a public hearing to consider property taxes and assessments for 2025 to support the County General Fund, Mental Health Services, Veterans' Relief Services, County Road Fund.

NOTICE IS FURTHER GIVEN that the Board of County Commissioners will hold a public hearing on the 2025 budget on 12/3/24 at 9:30 a.m. in the Commissioners' Hearing Room in the County Admin Building at Kelso, WA. The hearing may be continued from time to time. At said hearing any person may appear and be heard for or against any part of the proposed budget. The Clerk of the Board will accept written testimony concerning the proposed budget until 11/26/24 at noon PST.

The Cowlitz County Administration Building is accessible for persons with disabilities. Advise the Clerk of the Board at 360-577-3020 if you will need special accommodations to attend the meetings.

DATED September 17, 2024

Board of County Commissioners
Of Cowlitz County, Washington

Publish on 9/21/24 & 9/28/24

PUBLICATION REQUIREMENT: To be published in two (2) issues: 9/21/24 & 9/28/24

BILLING INFORMATION:

1) **AFFIDAVITS TO:**
THREE (3)

Cowlitz County Commissioners
ATTN: Clerk of the Board
207 Fourth Avenue North, Room 305
Kelso, WA 98626

2) **BILL TO:**

Cowlitz County Office of Financial Management
Attn: Ridge Moss
207 Fourth Avenue North, Room 308
Kelso, WA 98626

Cowlitz County
2025 mid-biennial Budget review calendar

This schedule may be modified from time-to-time.

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|---|---|-----------------|
| September 3 | <ul style="list-style-type: none"> ○ OFM distributes budget materials to departments: <ul style="list-style-type: none"> ● Opens budget boss with actuals through June 2024 ● Revised estimates of labor & benefits are updated in database ● Revised schedules for IT, Motor Pool, Insurance, etc. included ● Departments submit to OFM proposed revised fee schedules | |
| September 17 | OFM presents revenue estimates to BOCC for 2025 | 1:30 p.m. |
| Friday, September 20 | <ul style="list-style-type: none"> ○ Revised expenditure and revenue estimates from departments ○ Revised requests for technology, capital, equipment, vehicles, etc. | Due @ 5:00 p.m. |
| October 2 | Department workshops: IT, Risk mgt. Other cost allocations | 2:30 |
| October 8 | Department workshops: | 1:30 |
| October 14 | Department workshops: | 9:00 |
| October 15 | Behavioral Health Tax – county personnel costs discussion | 1:30 |
| October 21 | Personnel requests | 9:00 |
| October 22 | Public workshop: motor vehicles, equipment revolving reserve, 5 year capital plan update | 1:30 |
| October 28 | Budget Review update to BOCC | 9:00 |
| October 29 | Public workshop: 6-year road plan update | 1:30 |
| November 12 | BOCC certifies Road Fund and General Fund Levies | BOCC 9:30 a.m. |
| November 26 | Special Taxing District budgets & levy information certified by BoCC, and Certified to Assessor’s Office | BOCC 9:30 a.m. |
| December 3 (Continued as needed December 10, 17) | Public Hearing - Documents presented to BoCC: <ul style="list-style-type: none"> ● Taxing District Budgets ● Six-Year Road Program ● Five-Year County Capital Program ● Resolution Setting Fees - various County Departments ● Proposed amended Mid-Biennial Budget for 2025 | BOCC 9:30 a.m. |