



AGENDA

Historic Preservation Commission Meeting

Thursday, March 9, 2023 (10:00AM-11:40 AM) Hybrid Meeting

In-Person:

Cowlitz County Admin Building - 3rd Floor GMR, 207 Fourth Avenue North, Kelso, WA 98626

Virtually via Zoom.us

<https://us06web.zoom.us/j/89357383665?pwd=MH04a3F3YWh0TzAzay8yNzRPZllmZz09>

Meeting ID: 893 5738 3665

Passcode: 1854

Dial-in (253) 215 8782

Invitees:

Cowlitz County	Historic Preservation Commissioners		Guests
Adam Trimble	Dr. David Rice	Bill Watson	Cowlitz Tribe
Paul Galli	Joel Rupley	Harvey Williamson (Chair)	Representatives
Laura Gressett	Butch Ogden (Deputy Chair)	Erin Thoeny	
Lorraine Fuller			

Meeting Purpose: Regular meeting of Cowlitz County Historic Preservation Commission

- Meeting will be Recorded -

10:00am–10:15am Roll Call & Introductions

Acceptance of Agenda

Review Minutes

February 9, 2023

Announcements and Monthly Reports

- (VSP) Voluntary Stewardship Program (Laura/Jennifer)
- HPC Staff (Adam)
 - o Historic Preservation Month- staff reached out to Columbia River Reader re- Cowlitz Trails article in May.
- Cowlitz Museum (Bill)
- Tribal liaison

Public Comment on Agenda and Non-Agenda Items

10:15am–10:30am Historic Property Inventory Sub-Committee

- o Staff to report back on possibility of sharing the Cowlitz HPC inventory work with the State of WA database for historic properties (WISSARD) and whether additional notice is required to owners.

10:30-10:45 Cowlitz Trails Panel installation locations

- Updates on progress toward a permanent installation of the Cowlitz Trails panels at I-5 Toutle rest stop.

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- Eligible for remaining CLG grant funds.

10:45-11:10am

2023 CLG Grant opportunity

- Staff to share draft grant application and budget with the Commission.
 - Idea: Hire Consultant for Survey and Inventory of 6 Grange buildings and collect oral histories, provide recommendations for preservation and resources, and grant opportunities if known. Also complete technical architectural descriptions of HPC inventory effort for early buildings.
 - Idea: grant funding to send 2 or more commissioners to the RevitalizeWA conference in Vancouver WA this Fall
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11:20

Final Comments & Adjournment

Next Meeting: Approve Time and Location

- May 11, 2023 10 am
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Cowlitz County Historic Preservation Commission

Cowlitz County Administration Building – Kelso, WA

Summary
March 9, 2023

10:00 am: ROLL CALL: Chair Williamson called the meeting to order.

COMMISSIONERS PRESENT:

Chair – Harvey Williamson
Erin Thoeny Joel Rupley
Bill Watson—Cowlitz Museum
Guests: Christy Tseu, Alicia Robinson

COMMISSIONERS ABSENT:

Dr. David Rice
Butch Ogden

STAFF PRESENT: Adam Trimble – Historic Preservation Officer, Lorraine Fuller – GIS, Laura Gressett – Planner, Paul Galli – Public Works

CHANGES TO AGENDA: None. Agenda was accepted.

APPROVAL OF MEETING SUMMARIES: Joel Rupley moved to approve, 2nd by Erin Thoney. All in favor. February 2023 Minutes were approved.

SHORT ANNOUNCEMENTS/UPDATES:

- HPC Staff (Adam) Noted that May is Historic Preservation Month. The group discussed ideas to celebrate the month and the HPC program. A suggestion to submit to the Columbia River Reader materials for an article on the Cowlitz Trails project was heard. Adam will send content to the Columbia River Reader that they can use in May. Also noted that Longview is celebrating 100 years, as is Ryderwood on July 29th.
 - Noted that there is a Home and Garden Show April 15-16. HPC materials for the Cowlitz Trails will be displayed. 2 people offered to attend the Home and Garden show in April and will bring the trifold flyers and the posters.
- (VSP) Voluntary Stewardship Program (Laura) noted that ongoing VSP training with soils. The team plans more field visits and will report back to HPC any farms with historical significance.
- Cowlitz Museum (Bill) shared about upcoming Thursday programs.
- Tribal liaison – none
- Public comment – Joel Rupley noted that we should publicize our work about the Granges and get more interest in the project.
- Christy Tseu – Recommended that the HP inventory be uploaded and added to the WISSARD database. Christy asked if other historic preservation groups have been successful with helping granges, Harvey will ask Butch about it.
- Bill Watson – Announced that Dr. Rice is very ill and in a hospital in Vancouver. Group would like to send a card. The group agreed to send Dr. Rice a card.

AGENDA ITEMS:

- Historic Inventory- exporting to WISSARD Staff asked the group to re-consider whether to share the work done to inventory the County's earliest buildings with the state of Washington database for historic properties. After discussion the group tabled the idea and directed staff to consult with the

County attorney regarding whether the notice (postcard) and opt-out instructions were adequate or if more notice should be given before providing the inventory information to the State.

Cowlitz Trails Interpretive Panels: Erin Thoeny contacted the Port of Kalama on behalf of the commission to see if the Port would be interested in partnering to install the 4 'Cowlitz Trails' panels at on their property. She heard the Port would appreciate a letter detailing the proposal and idea so they can explore. It is possible CLG grant funds remain available to the County to purchase 4 panels. Adam will email an official request to Heidi Sullivan at the Port of Kalama to request putting panels up outdoors along the pathway, preferably near the cruise line dock. hsullivan@portofkalama.com. Harvey would like to see the request before it is sent.

2024 CLG Grant:

Regarding the grant opportunities the commissioners directed staff to prepare an application for 3 ideas:

- Hire a consultant for survey and inventory work for 6 Grange buildings and prepare nomination forms. Consultant should also help granges learn about grant options.
- Consultant will also add architectural information to our existing inventory of about 150 properties.
- Admissions fees to send 3 commissioners to the RevitalizeWA conference in Vancouver WA this fall.

ADJOURNMENT: Chair Williamson adjourned the meeting.

The next Historic Preservation Commission meeting is scheduled for **April 13, 2023 at 10:00 AM**