

**COWLITZ COUNTY CLERK'S OFFICE
MOTION FOR TEMPORARY ORDERS
DISSOLUTION OR REGISTERED DOMESTIC PARTNERSHIP
WITHOUT CHILDREN
Procedural Checklist**

Prepared by the Cowlitz County Clerk's Office

This checklist is **not** a substitute for legal advice. Before starting any legal action, it is always wise to consult an attorney regarding your rights and responsibilities. Many attorneys offer low-cost consultations. Only an attorney can give legal advice.

You may purchase forms for this action at the Cowlitz County Clerk's Office or you can download them from the Washington Courts website at www.courts.wa.gov/forms. Our fees must be paid by cash, money order or cashier's check. We do not accept personal checks.

Required forms:

Form Number	Form Name	Last Revised
FL Divorce 223	Motion for Temporary Family Law Order (and Restraining Order)	7/2025
FL All Family 011	Sealed Financial Source Documents Cover Sheet	5/2016

You must set the matter for a hearing. Docket notices are available for purchase from the Clerk's Office or for download on the Clerk's website: www.co.cowlitz.wa.us/clerk.

NOTICE: You must arrange to have copies of all documents served on Respondent and file a Proof of Personal Service.

Form Number	Form Name	Last Revised
FL All Family 101	Proof of Personal Service	6/2020

You will need to provide an original set of these pleadings for your hearing for the court to sign as your final orders.

Forms needed to finalize your action include:

Form Number	Form Name	Last Revised
FL Divorce 224	Temporary Family Law Order	7/2019

Contested Matters:

- If you have received a response from the Respondent indicating that he/she is **not** in agreement with this action, you will be required to set the matter on for Mandatory Mediation per **Local Court Rule 93**. Your case will be transferred to a court approved mediation center where they will try to assist parties in reaching a resolution. The required forms for Mandatory Mediation are available on the Superior Court website www.cowlitzsuperiorcourt.us.

The forms include:

Form Number	Form Name	Last Revised
N/A	Motion Transferring Case to Mandatory Mediation	01/2023
N/A	Order Transferring Case to Mandatory Mediation	01/2023

- If Mediation is unsuccessful and there are still unresolved issues, you may need to have a Court Commissioner or Judge decide the contested issues. The next step to resolving contested issues is to file/serve a **Notice to Set Trial or Settlement Conference** for a Mandatory Settlement Conference (MSC). A Court Commissioner will attempt to help the parties reach an agreement without a trial. If the MSC is unsuccessful in resolving the

contested issues, you may need to file a **Notice to Set Trial or Settlement Conference** to set a trial date. These notices can be found on the Clerk's website www.co.cowlitz.wa.us/clerk.

- You are required to complete a Statement of Family Financial Status which can be found on Superior Court's website: www.cowlitzsuperiorcourt.us. For a Mandatory Settlement Conference, the Statement of Family Financial Status should be provided to the Court Commissioner prior to the conference. For a trial, the Statement of Family Financial Status should be filed in the court file prior to the trial date.

**File all documents with: COWLITZ COUNTY CLERKS OFFICE
312 SW FIRST AVE, ROOM 233
KELSO, WA 98626**