

COWLITZ COUNTY CLERK'S OFFICE
EMERGENCY MINOR GUARDIANSHIP PETITION
REVISED UNIFORM GUARDIANSHIP ACT 2021 – 60-DAY GUARDIANSHIP
Procedural Checklist

Prepared by the Cowlitz County Clerk's Office

This checklist is *not* a substitute for legal advice. Before starting any legal action, it is always wise to consult an attorney regarding your rights and responsibilities. Many attorneys offer low-cost consultations. Only an attorney can give legal advice.

You may purchase forms for this action from the Office of the Cowlitz County Clerk or you can download them from the Washington Court's website at www.courts.wa.gov/forms. Our fees must be paid by cash, money order or cashier's check. We do not accept personal checks.

Fill out the following forms to start the case and file with the Clerk's Office:

Form Number	Form Name	Last Revised
PRO Case Cover Sheet	Case Information Cover Sheet	1/2023
GDN M 410	Confidential Information Sheet	6/2022
GDN M 202	Emergency Minor Guardianship Petition	1/2024
GDN ALL 002	Disclosure of Guardian or Conservator	7/2021
GDN M 407	Criminal History Cover Sheet For a criminal history report, visit Washington Access to Criminal History – https://watch.wsp.wa.gov/	7/2021
GDN M 201	Notice of Hearing about an Emergency Minor Guardianship Petition	1/2024
GDN M 404	Motion for DCYF Order	6/2022
GDN M 405	Order to DCYF to Release CPS Information	6/2022

To request a restraining order and immediate guardianship of the minor, fill out the following:

Form Number	Form Name	Last Revised
GDN M 204	Motion for Immediate Order – Emergency Guardianship and Restraining Order (Ex Parte)	1/2023
GDN M 205	Immediate Minor Guardianship Order (Ex Parte) and Hearing Notice – Emergency Minor <i>***The Clerk will set a court date within five court days if an immediate order is signed</i>	1/2024

FILING FEE: Will be waived upon filing **IF** the proposed guardian is a relative of the minor. RCW 11.130.010(32) defines a relative as any person related by blood or by law to the person subject to guardianship.

IMPORTANT NOTICE: You must arrange to have copies of all documents served on all parties outlined on page 4 of the Notice of Hearing and file the following:

Form Number	Form Name	Last Revised
GDN ALL 007	Proof of Personal Service	7/2022

The below form should be filled out if one or both biological parent(s) are consenting to the Minor Guardianship:

Form Number	Form Name	Last Revised
GDN M 304	Parent's Consent to Minor Guardianship	1/2021

You will need to provide an original set of these pleadings for your hearing for the court to sign as your final orders and for the Clerk to issue Letters of Guardianship:

Form Number	Form Name	Last Revised
GDN M 203	Emergency Minor Guardianship Order	1/2024
GDN ALL 003	Acceptance of Appointment	1/2021
GDN ALL 004	Letters of Guardianship/Conservatorship	1/2021

Additional information can be found at: www.WashingtonLawHelp.org.

NOTE: Emergency Guardianships only last 60 days but can be renewed for an additional 60 days (not to exceed 120 days). If you need guardianship of the minor longer than 60 days, you should also file a *Minor Guardianship Petition*. See Clerk's Office Procedural Checklist for full Minor Guardianship.

Documents to be filed with: **COWLITZ COUNTY CLERK'S OFFICE**
312 SW FIRST AVE, ROOM 233
KELSO, WA 98626