



DEPARTMENT OF PUBLIC WORKS

1600 – 13th Avenue South
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Washington Relay Service 711 or (888) 833-8633

www.co.cowlitz.wa.us/publicworks/

Board of County Commissioners

Arne Mortensen	District 1
Dennis P. Weber	District 2
Joe Gardner	District 3

NOTICE

REQUEST FOR STATEMENTS OF QUALIFICATION (RSQ) 2019 – 2020 CONSULTANT ROSTER

Cowlitz County – City of Longview

Cowlitz County and the City of Longview, in conjunction with the Three Rivers Regional Wastewater Authority, Silver Lake Flood Control District, Lexington Flood Control Zone District, Consolidated Diking Improvement District No. 1, Consolidated Diking Improvement District No. 2, Consolidated Diking Improvement District No. 3, Drainage Improvement District No. 1, Diking Improvement District No. 15, and Cowlitz 2 Fire and Rescue, acting pursuant to RCW Chapter 39.80, are inviting statements of qualifications and performance information from firms interested in providing professional engineering, architectural and land surveying services for a period of **October 1, 2019 through September 30, 2020**, associated with Agency sponsored projects.

Typical services include, but are not limited to: air/water quality, archaeological/historic, architectural services, bridges/structural engineering, comprehensive planning, corrosion engineering, diking/flood control, domestic water, drafting services, environmental services, facilities planning/design, geotechnical, hydrology/hydraulics, land surveying, mapping, photogrammetry, landscape architecture, mechanical/electrical, noise impacts analysis, pavement analysis/management, project/CN management, right-of-way acquisition, road and street design, sanitary sewer, SCADA systems, solid waste/recycling, storm drainage, stormwater/NPDES, traffic/transportation engineering, trails, urban design/land use planning, utility comprehensive planning, utility rate analysis, water/wastewater design service, wetlands/fisheries, and all other engineering and architectural services.

Qualification and performance statements will be reviewed and placed on file for the period of **October 1, 2019 through September 30, 2020**, and will be used as the source from which to select one or more qualified firms from whom a detailed proposal will be requested for any specific project. Minority and women-owned firms are encouraged to submit statements of qualification.

Projects may be funded or partially funded through the Washington State Community Development Block Grant Program with federal funds provided by the U.S. Department of Housing and Urban Development. For those projects that meet this funding criteria, cost plus percentage of construction cost contracts will not be allowed and a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project.

Cowlitz County and the City of Longview in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Cowlitz County Department of Public Works at publicworks@co.cowlitz.wa.us or by calling 360-577-3030.

Cowlitz County and the City of Longview, in accordance with the Title VI of the Civil Rights Act of 1964, 78 Stat, 252, 42, U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

The Consultant Questionnaire must be completed and submitted via email with the statements of qualifications to publicworks@co.cowlitz.wa.us. *The Statement of Qualifications (SOQ) will be no more than 10 pages; resumes of key personnel should be attached as appendices and will not be considered in the 10-page limit.* The questionnaire may be obtained from Cowlitz County Department of Public Works, 1600 – 13th Avenue South, Kelso, Washington, 98626, or can be viewed and downloaded from our website at <http://www.co.cowlitz.wa.us/index.aspx?nid=909>.

Questions regarding this solicitation should be directed to Susan Eugenis, P.E., County Engineer, (360) 577-3030, ext. 6538, or by email to eugeniss@co.cowlitz.wa.us. **Please do not send your submittal directly to her.**

Response of interested firms is requested no later than **4:00 p.m., Thursday, September 26, 2019.**

Dates of publication in The Daily News: September 5 and 12
The Columbian: September 11 and 18
DJC – Seattle: September 4 and 11
DJC – Portland: September 6 and 13

2019 – 2020 CONSULTANT ROSTER QUESTIONNAIRE

Firm Name	Professional Practice Category You Wish to be Considered For	
	<input type="checkbox"/> Architect and/or Landscape Architect <input type="checkbox"/> Engineer and/or Land Surveyor <input type="checkbox"/> Other: _____	
	Fill out a <i>separate</i> questionnaire for each category	
Mailing Address (Submitting Office)	Phone: _____ Fax: _____ Email: _____	Is Submitting Office a Branch Office <input type="checkbox"/> Yes <input type="checkbox"/> No

List Two Contact Persons from your firm and their Titles

TYPE OF SERVICES

COMPLETE ALL THE INFORMATION BELOW IN THOSE SERVICES YOU WISH TO BE CONSIDERED FOR

SERVICES	Total No. of Projects Completed by Submitting Office in Last 10 Years	Approximate Percentage of Total Billing	SERVICES	Total No. of Projects Completed by Submitting Office in Last 10 Years	Approximate Percentage of Total Billing
Air/Water Quality			Project/CN Management		
Archaeological/Historic			Right-of-Way Acquisition		
Architectural Services			Road and Street Design		
Bridges/Structural Engineering			Sanitary Sewer		
Comprehensive Planning			SCADA Systems		
Corrosion Engineering			Solid Waste/Recycling		
Diking/Flood Control			Storm Drainage		
Domestic Water			Stormwater/NPDES		
Drafting Services			Traffic/Transportation Engineering		
Environmental Services			Trails		
Facilities Planning/Design			Urban Design/Land Use Planning		
Geotechnical			Utility Comprehensive Planning		
Hydrology/Hydraulics			Utility Rate Analysis		
Land Surveying / Mapping / Photogrammetry			Water/Wastewater Design Services		
Landscape Architecture			Wetlands/Fisheries		
Mechanical/Electrical			Other		
Noise Impacts Analysis					
Pavement Analysis/Management					

Show total number of employees by classification and discipline in submitting office or attach list.

Show total number of employees in all offices