



Cowlitz County Health and Human Services

PHONE: 360-414-5599 FAX: 360-425-7531

WEBSITE: www.co.cowlitz.wa.us/hhs

Main Campus: 1952 9th Avenue, Longview, WA 98632 askcowlitzhealth@cowlitzwa.gov
 Environmental Health Unit: 207 4th Avenue North, Kelso, WA 98626 OMSeptic@cowlitzwa.gov

OSS DESIGNER CHECKLIST

Project Address: _____ Parcel No.: _____ Parcel Size: _____

Name: _____ Choose one: Owner Applicant Authorized Agent

Designer: _____ #Bedrooms: _____ Water Supply: Public Well (choose one)

Installation: New Table IX Repair Modification Expansion

Treatment Level (chosed one): A B BL 1 2 or 3 (circle one) C E

Supplemental Requirement(s) (choose all that apply): Subsurface Drip Commercial Table XII DOH Waiver

Multi-Family High Strength Waste Large Flow (1000-3500gpd) Winter Water Test County Waiver

DESIGNER INITIAL	STAFF INITIAL
	1. Completed EHU Master Application*, including parcel # and address. (N/A if application is made online)
	2. A Cowlitz County Planning Certification form has been completed (please circle: yes or no).
	3. The Designer Evaluation meets the submittal requirements of WAC 246-272A-0200.
	4. Name & Address of property owner and applicant on each page of submission. [WAC 246-272A-0200(2)(a)(i)].
	5. Each page of submission is stamped, signed, and dated by a Washington State Professional Engineer or Onsite Wastewater Designer, excluding un-modified cut sheets [RCW 18.210.130, WAC 196-33-500]. (The Soil Log/Evaluation Report may be completed by a soil scientist.)
	6. Numbered Soil Log/Evaluation Report dated and attached with texture, structure, and other soil characteristics.
	7. A site plan is attached and shows the following:
	a. Well is shown with 100' sanitary boundary and utilities delineated.
	b. General topography and /or slope are shown on the parcel for the applicable areas.
	c. Components are shown (septic tank, pump chamber, transmission main, etc.)
	d. If applicable, the existing septic system shown (tank & drainfield).
	8. Applicable worksheets are attached (i.e. sand mounds, SDS, Glendon pods, etc.)
	9. The site is ready for inspection:
	<ul style="list-style-type: none"> • Clear and concise directions to inspection site are provided (if necessary). • Entrance to property is clearly marked • Primary & reserve areas are staked/flagged and labeled** • Test pits are open and labeled with at least two soil logs within / immediately adjacent to the primary and reserve area; test pits match the soil log
	N/A

Comments:

Permit Number (For official use) _____

* Not required for online application.

** If the site is constricted and horizontal setback are in question, we reserve the right to have the designer re-stake the area.