



Cowlitz County Health & Human Services Departments

1952 9th Avenue
Longview, WA 98632
TEL (360) 414-5599
FAX (360) 425-7531
www.co.cowlitz.wa.us/hhs

Board of County Commissioners

Arne Mortensen	District 1
Dennis Weber	District 2
Joe Gardner	District 3

MODULAR PLAN REVIEW CHECKLIST –NEW OR RELOCATION

Modular classroom reviews that include multiple school locations with identical design plans may submit only one set of plans and specs; however a separate application, checklist and fee are required for each school location.

SCHOOL INFORMATION

School name: _____

What is the intended use of the building (e.g. health room, art, science, general instruction):

THE COMPLETED APPLICATION PACKET MATERIALS INCLUDE:

- This checklist to illustrate the packet is complete for each school location that is included in the project.
- A completely filled out *SCHOOL PROJECT PLAN REVIEW APPLICATION*.
- A WAC 246-366 compliance letter from the architect or relocatable/portable classroom manufacturer stating the drawings and specifications for this project are designed in accordance with the following sections of the State Board of Health Primary and Secondary School Regulations, Chapter 246-366 WAC:
 - WAC 246-366-080 Ventilation
 - WAC 246-366-090 Heating
 - WAC 246-366-100 Temperature Control
 - WAC 246-366-110 Sound Control
 - WAC 246-366-120 Lighting
- A site drawing showing the location and orientation of the modular building.
- One complete set of design plans with a licensed architect's seal for the school building that include the overview of floor plan, architectural, structural, mechanical, electrical, plumbing and landscape. Please be sure to include locations of any sinks, water fountains and electrical sockets. Plans may be submitted by paper sized a minimum of 24" by 36" or electronically.
- An electronic copy of the project specification manuals for all materials included in the project such as flooring, ramps, handrails and restroom fixtures. If applicable, equipment used in advanced curriculum, such as fume hoods, wood shop equipment, athletic equipment, etc.
- Payment of the modular classroom placement review fee.