

INSTRUCTIONS

Per RCW 76.04.610, landowners who have paid assessments on multiple parcels, 50 acres or less and in a single county can apply for a FFPA refund. The refund will be in the amount of the Forest Fire Protection Assessments paid (\$17.00/parcel) minus one assessment (\$17.00/parcel and \$.27/acre for parcels over 50 acres) and minus the county fee (\$0.50/parcel). Before submitting your refund form, please be sure to follow these directions.

1. Assessments must be paid in full before submitting.
2. This form must be submitted annually and by December 31st of the year the assessments were paid.
3. List only ONE County per form.
4. For purposes of the multiple parcel refund, to qualify, the name on each parcels tax statement must be identical. The **ONLY** exception is for a spouse with the same last name (example: Parcel 1: John Smith, Parcel 2: John and Mary Smith). The refund check will be issued in the name of both parties and all parcels except one will be considered for the refund.
5. Enter name and address of landowner as shown on tax statements. Sign form where indicated. Your signature verifies that all information is correct.
6. Enter parcel numbers as shown on tax statements.
7. Enter unimproved acres listed on Assessor's records and total acres of your parcel. Your County Assessor may be able supply those acres if they are not indicated on tax statements. **Minimum parcel size is 50 acres or less. Do not include any parcels whose total acres are more than 50 acres regardless of the number of unimproved acres.**
8. Enter Forest Fire Protection Assessment paid, less the \$.50 county fee.
9. PAYMENT VERIFICATION OPTIONS:
Attach verification of paid taxes paid in full from your County Treasurer Website and send to: Department of Natural Resources, Wildfire Division, MS 47037, Olympia WA 98504-7037
OR
Hand carry or mail this form to your County Treasurer for verification of payment of taxes *in full*. **County Treasurer's signature or stamp must appear on this form.**
(Form must be signed and postmarked by December 31st of current year.)
County Treasurer will forward to: Department of Natural Resources, Wildfire Division, MS 47037, Olympia WA 98504-7037.

Department of Natural Resources (DNR) will compute the refund and process payment. You will receive a *partial* refund of Forest Fire Protection Assessments paid. Depending on total acreage, a minimum of one assessment will be retained by DNR and the balance refunded.

Questions or concerns, contact the Department of Natural Resources, Wildfire Division, at 1-360-902-1300.

Allow 6-8 weeks for processing.