

Cowlitz County Board of Commissioners



George Raiter, Chairman
Michael A. Karnofski, Commissioner
James Misner, Commissioner

Vickie Musgrove, Clerk of the Board

Minutes **December 4, 2012** **Vol. 486**

Commissioner Raiter called the regular meeting to order at 9:00 a.m. Commissioner Karnofski was present and Commissioner Misner was absent-excused.

Consent Agenda – Commissioner Karnofski moved to approve the Consent Agenda of December 4, 2012. The motion carried.

Public Comment – Cary Butler, Longview; requested new information for the stormwater and short subdivision ordinance. Asked if there was a time-line for results of the audit. Commissioner Karnofski answered the State hasn't given an indication when it will be complete. Jim Coyne, Kalama; stated he has a problem with neighbor dumping sewage.

Engineering Agreement with Thiel Engineering, Inc., to provide solid waste engineering services to Cowlitz County; compensation not to exceed \$750,000 over a three-year contract period – Commissioner Karnofski moved to enter into the engineering agreement with Thiel Engineering. The motion carried.

Amendment No. 2 to the Solid Waste Contract between Cowlitz County and Waste Control Recycling, Inc.; for a cost of \$36,700 – Commissioner Raiter stated this is to expand number of recycling sites. Kent Cash, Public Works; presented the staff report. Commissioner Karnofski moved to approve Amendment No. 2 with Waste Control Recycling. The motion carried.

Resolution No. 12-164 in the matter of Diversion of Road Levy for Traffic Law Enforcement; in the amount of \$637,695 – Commissioner Karnofski moved to approve the resolution for diversion of road levy for traffic law enforcement. The motion carried.

Bid award for the purchase of sign materials as follows: Zumar Industries - Sections 5 and 6; Traffic Safety Supply - Sections 2, 3, 4, and 7; Rocal, Inc. - Section 1; and Newman Signs, Inc. - Section 8 – Commissioner Karnofski moved to award the bid for purchase of sign materials as indicated. The bid proposals shall serve as the binding contracts. The motion carried.

Collective Bargaining Agreement between Cowlitz County and Teamsters Local Union No. 58 Corrections Clerical, Secretary and Cooks for the period January 1, 2013 through December 31, 2015 – Jim Zdilar, Human Resources; presented the staff

report. Noted negotiations began in October 2012. Presented a summary of the highlights of the agreement. Commissioner Karnofski moved to approve the agreement with Teamsters Local Union No. 58 Corrections Clerical, Secretary and Cooks. The motion carried.

Agreement with Moss Adams LLC to provide consulting services related to Cowlitz County's investigation of the feasibility of acquiring Headquarters Landfill, at a cost not to exceed \$50,000 – Commissioner Karnofski moved to enter into the agreement with Moss Adams. The motion carried.

Amendment A to the Consolidated Homeless Grant Contract with the WA Department of Commerce, Community Services and Housing Division Housing Assistance Unit providing for an adjustment within budget categories. The total grant award remains unchanged. – Commissioner Karnofski moved to approve and execute Amendment A to the Consolidated Homeless Grant Contract with Department of Commerce. The motion carried.

Fourth Addendum to Lease Agreement with Cowlitz County Guidance Association to extend the term of lease to October 31, 2013, for office space at 1952 9th Avenue, Longview, WA – Commissioner Karnofski moved to execute the fourth addendum to the lease with Cowlitz County Guidance Association. The motion carried.

Award the Inmate Health Care Services RFP to the lowest bidder, ConMed Healthcare Management, Inc. in the amount of \$579,744 annually; \$48,312 monthly. – Capt. Chris Moses presented the staff report. Stated that after the analysis it was recommended to go with ConMed Healthcare Management. Limited services to Juvenile. Mike moved to approve awarding to ConMed Healthcare. Commissioner Raiter pointed out this is significant cost savings. The motion carried.

Interagency agreement between Cowlitz County, WSU Extension and WSU Small Business Development Center. The County is agreeing to provide office space for Small Business Development Center. The office space will be located at 1946 3rd Avenue, Longview, Washington. – Gary Fredricks, WSU Extension; presented the staff report. Pointed out the Small Business Development Center was previously located at Lower Columbia College. Noted the move to WSU Extension will make them more available to the public and accessible. Commissioner Karnofski moved to approve the agreement between Cowlitz County, WSU Extension and WSU Small Business Development Center. The motion carried.

Authorization for a sole source purchase and installation of the Spare BIAM AudiaFlex Digital Signal Processor from Commercial Sound and Video Company for the Courts, cost \$8,400 including tax – David Wallis, IT; presented the staff report. Noted there had been frequent outages of their software. This item is a replacement unit which will allow the current one to be refurbished and then used as a backup. Commissioner Karnofski moved to authorize the sole source purchase and installation. The motion carried.

First Addendum to Consulting Services Agreement between Nelson A. Graham and Cowlitz County for the completion of Phase I and the inclusion of Phase II of the Public Shooting Range Project; cost not to exceed \$30,000 for a new total not to exceed \$80,000. – Ron Junker, Facilities; presented the staff report. Noted the gun range is proceeding well. Reason for increase is due to the Hearing Examiner's findings and requirements. So far all the work done has been by volunteers. Total county commitment is \$295,000. Commissioner Karnofski moved to approve and execute the first addendum to agreement with Nelson Graham. The motion carried.

Open Record Public Hearing – Approved – Current Use Open Space Timberland Classification or Reclassification – 2012.06 – Thayer for 11.74 acres located off George Taylor Road, Silverlake

Open Record Public Hearing – Approved – Current Use Open Space Timberland Classification or Reclassification – 2012.07 – Penix for 5.00 acres located off Ostrander Road, Kelso

Open Record Public Hearing – Approved – Current Use Open Space Timberland Classification or Reclassification – 2012.08 – Kraschel & Simons for 5.00 acres located off Carnine Road, Castle Rock

Open Record Public Hearing – Approved – Current Use Open Space Timberland Classification or Reclassification – 2012.09 – Essex for 13.80 acres located off Stella Road, Longview

Nine-thirty a.m. was the time set for the public hearing to consider open space timberland classification or reclassification applications. Commissioner Raiter outlined the format of the hearing. Laura Gressett, Assessor's Office; was present. Laura outlined the programs for current use. Noted there are three categories: Farm and Ag, Open Space and Timberland. Summarized each category and pointed out that in return for keeping the land in those uses there is substantial tax break for the owners. The Assessor's Office is responsible for review of the lands which is important because reduction in tax represents a tax shift. Also spoke about compensating taxes if land is removed from the program. Laura presented a staff report for each application and noted letters concurring with the conditions had been received from the five applicants and none were in attendance at this hearing.

Staff reports:

2012.06 Thayer – requested 11.74 acres of a 19.24 acre parcel be classified. Recommended approval of 11.74 acres.

2012.07 Penix – over stocked and will be thinned. Recommended approval of 5.00 acres.

2012.08 Kraschel & Simons – recommended approval of 5.00 acres.

2012.09 Essex – overstocked and needs to be thinned. Recommended approval of 13.80 acres.

Commissioner Raiter opened the public testimony portion of the hearing. Noted all the applicants had sent a letter which states they have read the report and agree to the conditions. Commissioner Raiter closed the public testimony portion of the hearing.

Commissioner Karnofski moved to accept the staff recommendations for Current Use Open Space Timber Land Classification or Reclassification for Case Nos. 2012.06 – Thayer – approve 11.74 acres; 2012.07 – Penix – approve 5 acres; 2012.08 – Kraschel/Simons - approve 5 acres; and 2012.09 – Essex – approve 13.80 acres; based on the findings and conclusions in the staff report and subject to the conditions set forth by staff at this hearing and in the staff report. The motion carried.

Public Hearing – Continued to December 11 at 10:00 a.m. for the proposed 2013 Cowlitz County Amended Budget – Commissioner Raiter outlined the format of the hearing. Claire Hauge, Financial Management; presented the staff report. Requested a continuance to December 11th. Anticipated they would be ready within a week.

Commissioner Raiter opened and closed the public testimony portion of the hearing.

Commissioner Karnofski moved to continue the hearing to December 11 at 10:00 a.m. The motion carried.

Consent Agenda of December 4, 2012

Correspondence

Affidavit of Posting Resume' of the Commissioners' Proceedings for the month of October, 2012.

Cowlitz County Finance Committee Meeting Minutes for November 21, 2012 and authorization for the Treasurer to invest the Cash Flow Funds in various securities, amounts and maturity dates.

The following vouchers/warrants are approved for payment

Fund	Voucher Numbers	Amount
Claims	414464 - 414671	\$ 17,357.41

The Cowlitz County Board of Commissioners adjourned at 10:05 a.m. to meet again Tuesday, December 11, 2012 at 9:00 a.m.

Vickie Musgrove
Vickie Musgrove, Clerk of the Board

George Raiter
George Raiter, Chairman

The Clerk of the Board opened bids at 11:00 a.m. after the meeting was adjourned.

Bid Opening – Disposable polypropylene tube brushes and gutter brooms for tractor-mounted power brooms for January 1, 2013 through December 31, 2013 - The Clerk of the Board opened the bids. Bids were received from: M-B Companies; Owen Equipment; and Coastal Wear Products. The bids were referred to the department.

Bid Opening - Equipment rental for Public Works activities for 2013 - The Clerk of the Board opened the bids. Bids were received from: Clyde/West; Peterson Machinery; Watkins Tractor & Supply; Tyler Rental; Triad Machinery; Global Rental; Papé Machinery; and Nesco. The bids were referred to the department.

Bid Opening - Culvert pipe, beveled end sections, couplers, and other drainage system products for a period of January 1, 2013 through December 31, 2013 - The Clerk of the Board opened the bids. Bids were received from: Watkins Tractor & Supply; Cowlitz River Rigging; James Pipe & Supply; and Ferguson Ent. The bids were referred to the department.