

Boundary Review Board Meeting

December 10, 2015

Meeting Summary

Members Present: Chair Jim Bain, Vice Chair Jim Holter, Marcel Goulet, Chuck Davison

Staff Present: Greta Holmstrom

Guests: Gerald Sorrell

Chair Bain called the meeting to order at 1:00 p.m. Introductions were provided.

Approval of October 8th Minutes: The minutes of the past meeting were read and approved.

Appointment of Board Member Representing Special Districts: Vice Chair Jim Holter moved to appoint Gerald Sorrell, nominated by the Port of Kalama, to represent Special Districts. The motion carried. Chair Bain administered the Oath of Office to Mr. Sorrell.

Rules of Practice and Procedure: Greta presented draft updates to the Rules of Practice and Procedure, last updated in 1994. Revisions are needed to reflect current meeting schedule and location, as well as the Board contact information. Members were asked to review the draft and provide feedback on other changes. Information on Confidentiality and the Appearance of Fairness will be added prior to formal consideration at the meeting in February.

Annual BRB Fall Conference Report: Greta reported on highlights of the conference. One such highlight was that the Washington State Association of Boundary Review Boards is looking for volunteers for their Legislative Committee. Marcel Goulet agreed to represent Cowlitz County as a volunteer. Jim Bain moved to appoint Mr. Goulet to the committee. Motion carried.

Upcoming BRB Actions: Rural Fire District No. 3 has submitted an incomplete Notice of Intention. No further information has been provided since they were notified the documentation was incomplete.

There being no further business, the meeting adjourned at 1:31 p.m.

Greta Holmstrom, Executive Officer

Jim Bain, Chairman