Cowlitz County Board of Commissioners

Joe Gardner, Chairman
Dennis P. Weber, Commissioner
Arne Mortensen, Commissioner
Tiffany Ostreim, Clerk of the Board

Minutes
May 22, 2018
Vol. 551

Commissioner Gardner called the regular meeting to order at 9:00 a.m. Commissioner Weber was present and Commissioner Mortensen was absent/excused.

Pledge of Allegiance – Led by Commissioner Gardner.

Agenda Item #11 is pulled from the Agenda.

Approval of Minutes of May 8, 2018 and Consent Agenda of May 22, 2018 – Commissioner Weber moved to approve the Minutes of May 8, 2018. The motion carried with all voting in favor. Commissioner Weber moved to approve the Consent Agenda of May 22, 2018. The motion carried with all voting in favor.

Marilee Hertig, Kelso; presented an update on Love Overwhelming. Over 16 local churches have developed a fund dedicated to the Emergency Needs Grant. Potential recipients will be pre-screened through the Coordinated Entry and Assessment System. If you or someone you know is experiencing homelessness or at risk of becoming homeless, contact CAP.

Gene Frymire, Growlers Gulch, Castle Rock; spoke in support of keeping management of the Headquarters Landfill.

Certificate of Good Practice to County Engineer, Brad Bastin.
Commissioner Gardner read the certificate and presented to Brad Bastin.

WA State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy, Multi-Jurisdictional Drug-Gang Task Forces Grant Agreement in the amount of $36,545 for the period of April 1, 2018 through September 30, 2018 – Marc Gilchrist, Sheriffs Office; was present and explained the grant. Department of Justice is not providing funding to any county. Commissioner Weber moved to accept the grant. The motion carried with all voting in favor.

Professional Services Agreement with Gibbs & Olson, Inc. to complete a Water System Umbrella Plan (WSUP) for the Toutle and Ryderwood water systems which is required every 6 years for operating permits from the Washington State Department of Health; cost $99,500 – Susan Eugenis and Patrick Harbison, Public Works; were present. This is a requirement of the state. Cowlitz County manages a couple different water systems. Anticipates growth to continue. Commissioner Weber moved to enter into the agreement. The motion carried with all voting in favor.

Washington State Department of Transportation Supplemental Agreement No. 1 to the Local Agency Standard Consultant Agreement with Parametrix Inc. to provide an additional $250,000 for a total contract amount of $400,000 due to new projects.
funded by the Fish Barrier Removal Board – Susan Eugenis and Patrick Harbison, Public Works; were present. This is a Fish Recovery Board project. Commissioner Weber moved to approve the agreement. The motion carried with all voting in favor.

Bid Proposal Award and Professional Services Agreement with ALS Group USA, Corp. for environmental laboratory services for the period of May 25, 2018 through May 31, 2019 with the possibility of three 1-year extensions; cost not to exceed $65,000 annually – Susan Eugenis and Patrick Harbison, Public Works; were present. Commissioner Weber moved to award the bid and enter into the agreement. The motion carried with all voting in favor.

Professional Services Agreement with Murraysmith to provide consulting services for the Water and Sewer division through December 31, 2019, with a possibility of three 1-year extensions for a not to exceed amount of $300,000 – Susan Eugenis and Patrick Harbison, Public Works; were present. Commissioner Weber moved to enter into the agreement. The motion carried with all voting in favor.

Washington State Department of Ecology (DOE) 2017-2019 Waste 2 Resources Local Solid Waste Financial Assistance Agreement No. W2RLSWFA-1719-CwCoFW-00078 to provide continued funding for ongoing projects including the Moderate Risk Waste (MRW) Collection Program which consists of the household hazardous waste program and management of waste oil/antifreeze recycling program. The 24 month eligible project costs are $198,824.85 of which $149,118.64 is funded by the grant with a local share of $49,706.21 – Susan Eugenis and Ron Williams, Public Works; were present. Commissioner Weber moved to approve the agreement. The motion carried with all voting in favor.

Contract with Stripe Rite, Inc. for the 2018 Countywide Pavement Striping Project No. 2066-18 in the bid amount of $574,054.67 – Susan Eugenis, Public Works; was present. Commissioner Weber moved to enter into the contract. The motion carried with all voting in favor.

Commercial Lease Agreement between Cowlitz County and River Partners for office space located at 1801 1st Avenue, Longview, for the Office of Public Defense for a period up to five years with an option to terminate occupancy after three years. Current rent is $5,342.99/month ($64,115.88/year) and will remain at that rate until July 1, 2019. Rent for the period July 1, 2019 through June 30, 2020 and all subsequent years will be increased by 2% - Matt Hanson, Purchasing; was present. This office holds about 20 employees. Commissioner Weber moved to enter into the lease agreement. The motion carried with all voting in favor.

Change Order #2 with Proton 360 Communications for the Court AV Project to include assisted listening devices in the court rooms and extending the contract 14 days; increase of $35,616.18 for a new total cost of $359,309.02 including WA State sales tax – Randy Stoltenberg, Facilities Maintenance; was present. This includes assisted listening devices in the seven court rooms at the Hall of Justice. Commissioner Weber moved to approve Change Order #2. The motion carried with all voting in favor.

Amendment No. 1 to Great Rivers BHO Provider Contract which provides State general funds from the Great Rivers BHO to local juvenile drug courts for case management, prevention and drug addiction treatment, individual and family services, and other necessary interventions extending the contract from April 1, 2018 through March 31,
2019, annual maximum program agreement amount of $61,647.08 – Adam Pithan, Drug Court; was present. This is an extension of a state grant.
Commissioner Weber moved to approve the contract. The motion carried with all voting in favor.

A few small changes in the Commissioners Hearing Room. The Audio is completed. Projector work to come. Citizen podium has been moved to the middle of the room.

Ordinance No. 18-035 - Closed Record Quasi-Judicial Public Hearing - Proposed amendment to the Cowlitz County Comprehensive Plan and Zoning Map, Case No. 1800.01 and 1810.01 submitted by Ray Vandervalk for 1.43 Acres in Lexington. Nine-thirty a.m. was the time set for the public hearing. The hearing started at 9:40 a.m. Elaine Placido and Greta Holmstrom, Department of Building and Planning; were present and explained the location, existing and nearby land uses, access, traffic, topography and soils.

Commissioner Gardner opened the public testimony portion of the quasi-judicial public hearing. Applicant Tim Wines was present and previously sworn in at the Planning Commission and still under oath. The project meets density.
Commissioner Gardner closed the public testimony portion of the quasi-judicial public hearing.

Commissioner Weber moved to approve Case No. 1800.01 Comprehensive Plan Amendment, based on the findings and conclusions in the staff report. The motion carried with all voting in favor.

Commissioner Weber moved to approve Case No. 1810.01, the zoning map amendment, based on the findings and conclusions in the staff report. The motion carried with all voting in favor.

Continued discussion on proposals received for Rural Economic Development sales tax proceeds. Ten o’clock was the time set for the continued discussion. Traci Jackson, Office of Financial Management was present and explained the proposals received. Received 8 total applications for 2018. The Board previously approved City of Castle Rock Huntington Avenue South Overlay Project and Dougherty Drive Reclamation Project – $261,813; Southwest Washington Regional Airport - $63,889 and Cowlitz Economic Development Council - $50,000. Consideration of loans is favorable.

Commissioner Weber moved to award Cowlitz 2 Fire and Rescue a $250,000 loan for 2018 with terms negotiable and a $250,000 grant for 2019. Commissioner Weber further moved to award City of Longview, Beach Street Project a $250,000 grant for 2018 and a $250,000 grant for 2019. Commissioner Weber further moved to award Cowlitz Economic Development Council a $50,000 grant for 2019. The motion carried with all voting in favor.

Consent Agenda

Agreements and Resolutions
Amended Environmental Review for 2017 Community Development Block Grant (CDBG) General Purpose Grant #16-62210-020 for Housing Opportunities of SW Washington dba Housing Authority of the City of Longview for the rehab project of Beechwood Apartments, adding addresses to clarify the units at 606 Beechwood Street; 626 Beechwood Street; 656 Beechwood Street; and 676 Beechwood Street, Woodland.

Statement of Work submitted by David A. Clark Architects, PLLC for the architectural and engineering services for the Administration and Annex Building Structural Integrity Study; preliminary estimate of study cost is $25,000.
Bid award for the Rose Valley Road Retaining Wall Replacement Project No. 5056 - ERP No. 747 to the lowest responsible bidder, Terra Technics LLC in the total amount of $232,141.

Memorandum of Understanding between Cowlitz County and Cowlitz County Emergency Services Association to address the Washington Paid Sick Leave Law signed by Chairman Joe Gardner May 8, 2018.

Correspondence
Letter dated May 3, 2018 to State of Washington, Health Care Authority from the BOCC expressing an interest in the development of an Interlocal Leadership Structure or similar group under House Bill 1388, Section 4062.

Letter dated May 15, 2018 to Ed Eastwood from the BOCC with congratulations on his retirement.

Notice from Federal Energy Regulatory Commission of order approving annual wildlife habitat management plan for PacifiCorp, Project Nos. 935-114, 2071-065, and 2111-060.

City of Kalama Ordinance No. 1402 - Annexation to City of Kalama - Kalama River Road.

Letter dated May 15, 2018 to the BOCC from Hilary Franz, Commissioner of Public Lands, WA State Department of Natural Resources; regarding Projection of Income from State Forest Lands. These lands generated $627,000 in the first quarter of calendar year 2018 and are projected to generate $1,210,000 in calendar year 2018.

Kelso City Council Minutes appointing Jim Hill to the Solid Waste Advisory Committee.

Letters dated February 7, 2018 to Senators Patty Murray and Maria Cantwell, Congresswoman Jaime Herrera-Beutler and David Gesl, NW Division Chief of Regulatory, US Army Corps of Engineers; from the BOCC requesting a change of regulatory jurisdiction of the US Army Corps of Engineers from Seattle District to Portland District.

Vouchers
Drainage Improvement District No. 1 March 2018 vouchers in the total amount of $4,257.51.

The following vouchers/warrants are approved for payment

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The Cowlitz County Board of Commissioners adjourned at 10:15 a.m. to meet again Tuesday, May 29, 2018 at 9:00 a.m.

Tiffany Ostreim, Clerk of the Board
Joe Gardner, Chairman

Bid/Proposal Openings - Conducted by the Clerk of the Board after Board meeting is adjourned

**Bid Opening - Bodine Road Embankment Repair Project No. 5126; ERP No. 735.** Eleven o'clock a.m. was the time set for the bid opening. Nine bids were received were opened. Bids were received from: Advanced Excavating - $198,150; Big River Construction - $153,880; Clark and Sons Excavating, Inc. - $214,160; Conway Construction Co. - $258,670; Hanson Excavation - $156,288; Nutter Corp - $160,100.22; C & R Tractor & Landscaping Inc. - $164,247; Garage Brothers - $153,169; and Precision Paving Plus - $189,135. The bids were submitted to the Department of Public Works for sufficiency and responsiveness.

**Proposal Opening - Cowlitz County Rails to Trails Pre-Acquisition Assessment.** Eleven o'clock a.m. was the time set to open proposals. Two proposals were received and opened. Proposals were received from: Parametrix - $49,500 and Toole Design Group - $49,969.